

# APPLICATION FOR EXEMPTION FROM ASSESSMENT

## YEAR 7-10 INCLUSIVE



### **DUE DATE WITHIN 5 DAYS PRIOR OR FOLLOWING THE DUE DATE OF THE ASSESSMENT ITEM**

Please read the LCS Assessment Policy found at <https://www.lcs.qld.edu.au/essentials/> under 'Exemption Form'. If a student is unable to complete a piece of assessment for valid reasons then marks will be awarded on a pro-rata basis provided the student presents documentary evidence that explains their absence. Valid reasons for failing to complete an assessment might include but are not limited to:

1. Illness – supported by a medical certificate, preferably with an indication that the student was so ill as to be unable to complete the assessment.
2. Significant and unforeseen adverse personal/family circumstances.
3. Sporting event – only representation at National level is recognised as valid.

If the piece of assessment instructions and guidelines were given out within a significant time period prior to the due date (i.e. essays, assignments) please complete an Application for Extension Form located at <https://www.lcs.qld.edu.au/essentials/> and submit to the subject teacher for Head of Department approval.

All Exemption Applications must be presented to the Principal via the subject Head of Department.

Student Name: \_\_\_\_\_ Year Level: \_\_\_\_\_

Student Code: \_\_\_\_\_ Student Email Address: \_\_\_\_\_

### **REASON FOR APPLICATION**

- ☐ I was/will be unable to complete the assessment item for medical reasons (please attach medical certificate).
- ☐ I was/will be unable to complete the assessment item for other reasons explained overleaf.
- ☐ I completed the assessment item and acknowledge that my performance will be disregarded for the reasons stated overleaf (please attach any supporting documentation).

Subject: \_\_\_\_\_ Assessment Item: \_\_\_\_\_

Due Date: \_\_\_\_\_



## This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_